

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
CHARLEVOIX COUNTY
TUESDAY JUNE 11, 2024
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor Vrondran with the Pledge of Allegiance.

ATTENDING: Board members present, Trustee Eric Beishlag, Trustee Janet Blossom, Clerk Sandi Whiteford, Supervisor John Vrondran and Treasurer Ron Chapman. Zoning Administrator Will Trute and residents Pat Colthurst, Howard Colthurst, Brenda Wilson BCEMS, Jay Peck and Susan Vrondran were also in attendance.

2. **PUBLIC COMMENT REGARDING AGENDA ITEMS:** No comments received.
3. **AGENDA:** Mr. Chapman made a motion supported by Ms. Blossom to accept the agenda as presented. Motion Approved
4. **MINUTES MAY 14, 2024 and MAY 28, 2024 BUDGET WORKSHOP:** Mr. Beishlag made a motion to approve the minutes of May 14, 2024 and the minutes of May 28, 2024 as presented. Motion supported by Ms. Blossom. Motion approved.
5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$81,011.04. Checks numbered 1532 to 1563 as well as EFT payment to the IRS. Motion supported by Mr. Beishlag.
Upon roll call vote the following voted:
Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Vrondran, Mr. Chapman
Nay: None
Absent: None
Motion Approved.
6. **TREASURER'S REPORT:** As of May 31, 2024, the General Fund balance, including Schwab Money Market of \$4,702.04, Horizon CD of \$1,043,331.86, 4Front CD \$1,065,102.62 and the General Fund Checking of \$277,512.54 is \$2,390,649.06. Road Fund \$103,810.84, Horizon CD Roads \$900,000.00, Total Road Fund \$1,003,810.84. Fire and Ambulance Fund \$21,340.82 Horizon CD, Fire /EMS \$450,000.00, Total Fire/EMS \$471,340.82. and Tax Account \$7,346.01. Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman provided information regarding Michigan Class, an investment avenue for public agencies. They are run by their Board of Trustees, which evaluates investments on a daily basis. They have a AAA rating, which is the highest

available. Funds are available on a daily basis. Mr. Chapman requested board approval to use Michigan Class as an investment avenue. Mr. Beishlag made a motion to approve Mr. Chapman to use Michigan Class as an investment avenue. Motion was supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Vrondran, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

7. **CORRESPONDENCE:** No correspondence received.
8. **PLANNING COMMISSION REPORT:** Mr. Beishlag reported that the Planning Commission held 2 public hearings at the June 5, 2024 regular Planning Commission Meeting. Mitchell and Andrea Farrell, Single Home Residential to Rural Residential rezone and Class B to Class A for Joel LaFontaine. Both were approved.
9. **SPLIT COMMITTEE REPORT:** Mr. Trute report that 4 property divisions have been approved this year.
10. **ASSESSOR REPORT:** No report received.
11. **ZONING REPORT:** Zoning Administrator Trute reported that 41 Short-Term Rental licenses have been issued, all of which will need to be renewed for next year. He provided a year-to-date update for Waterfront Greenbelt Plans, and re-zone requests.
12. **GRANICUS SOFTWARE RENEWAL:** Motion made by Mr. Chapman to approve the letter to be sent to residents that are out of compliance as presented and to renew the Compliance Dashboard portion of Granicus Software. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Vrondran, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

13. **BOYNE CITY EMS – BRENDA WILSON:** Brenda Wilson, Boyne City EMS Director, provided statistics regarding the operations of Boyne City EMS service. When asked about retentions rate, she stated they have an 80% retention rate, “most employees have been there longer than I have”. She explained the cost increase due to needing to hire additional personnel and vehicle costs.

- 14. JVEMSA CONTRACT RENEWAL:** Mr. Chapman made a motion to have Mrs. Whiteford speak with Attorney Graham. Ms. Blossom supported the motion. Motion approved.
- 15. ROAD COMMISSION MEETING REPORT:** Mr. Beishlag attended the Asset Management training session provided by Charlevoix County Road Commission. They stressed upkeep as a valuable tool to be used to help minimize major expenses. The County wide assessment of roads should be available in August.
- 16. CLEAN UP DAY – JUNE 15, 2024:** Mr. Chapman and Mr. Beishlag are set to work the Ironton station, Ms. Blossom will work the Ridge Road site.
- 17. BUDGET REVIEW:** Each Board Member had reviewed the proposed budget, Board of Trustee Meeting dates and Salaries and Fees Schedule. Discussion was held as to the Waterfront Greenbelt Fee. Mr. Trute stated that more time is being spent both by himself and the Planning Commission reviewing plans and verifying plans are being followed. He suggested raising the fee to help cover the cost. Motions was made by Mr. Beishlag and supported by Ms. Blossom to increase the fee for Waterfront Greenbelt Plan Review to \$250.00.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Vron dran, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

- 18. PUBLIC COMMENT REGARDING NON-AGENDA ITEMS:** Asked as to the JVEMSA Contract. Mr. Colthurst inquired as to the interest rates and audit firm of Michigan Class.
- 19. BOARD COMMENTS.** Ms. Blossom requested approval to contact Bruce Jansen to get estimates for parking signs and weed control for the parking lot. Motion was made by Mr. Chapman and supported by Mrs. Whiteford to approve Ms. Blossom to make contact with Bruce Jansen regarding parking signs and Hailey Landscaping for weed control and grass trimming of the parking lot.
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- 20. ADJOURNMENT:** There being no further business before the board at 7:50 p.m. Mr. Beishlag made a motion to adjourned the meeting. Motion supported by Ms. Blossom. Motion approved.

Respectfully,

Sandi Whiteford, Clerk